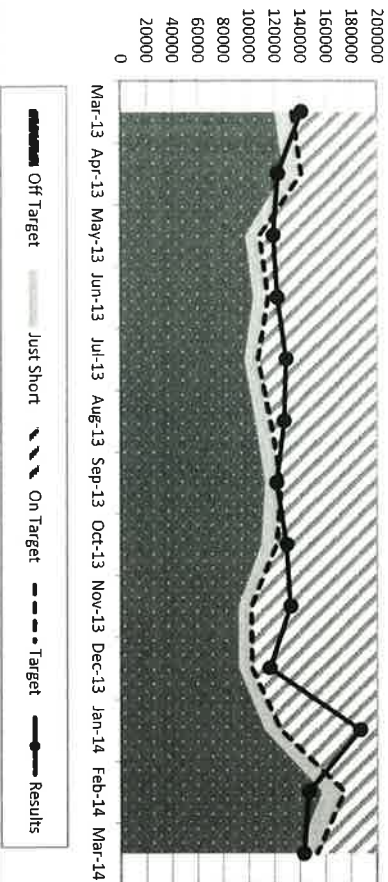


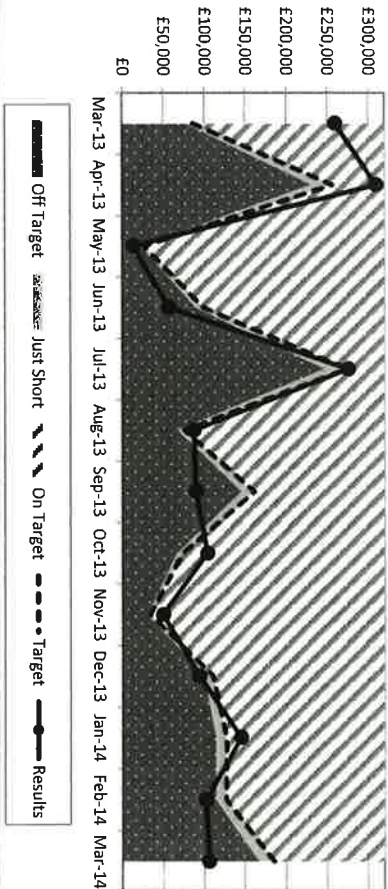
LE4 Total number of attendances at Leisure Centres

Good performance = high



LE2 Leisure Income/Expenditure balance

Good performance = high



Lead Officer: Kevin Mist

Lead Member: Cllr Quick

Why is this important?

This indicates the level of attendances at Leisure Centres in the Borough which also impacts the performance of income/expenditure balance (see right)

Strategic Priority:

Residents First

Good performance:

Good performance is typified by a higher number

Last year's data:

1,216,380 (2012/13)

Current data:

1,503,078 (2013/14) **2013/14 Target:** 1,500,000

Note:

The graph shows **monthly** figures only. The Current data column shows **cumulative** figures.

Comments:

This year's target has increased by over 14% compared to last year's target. The performance has continued to improve during 2013/14 as the overall figure for the financial year is 7% above target. The performance in 2013/14 has increased by 32% compared to the same period last year.

Attendance at the Council's leisure centres continues to be strong particularly in the five Body Zone gyms. A new gym has opened at Charter Leisure Centre in Sunningdale which has doubled the number of members. Both Cheeky Charlie and squash remain off target and the attendance at the Creche at Windsor continues to decline. Cheeky Charlies birthday parties are improving performance and heating in the squash area has been installed to increase winter usage.

Lead Officer: Kevin Mist

Lead Member: Cllr Quick

Why is this important?

This indicates the level of profitability of key leisure services by showing the difference between the operating cost and income.

Strategic Priority:

Value for Money

Good performance:

Higher number shows better performance

Last year's data:

£1,198,000 (2012/13)

Current data:

£1,436,828 (2013/14) **2013/14 Target:** £1,555,000

Note:

The graph shows **monthly** data only. Current data is **cumulative**. Tough increase in target from 2012/13 and 2013/14.

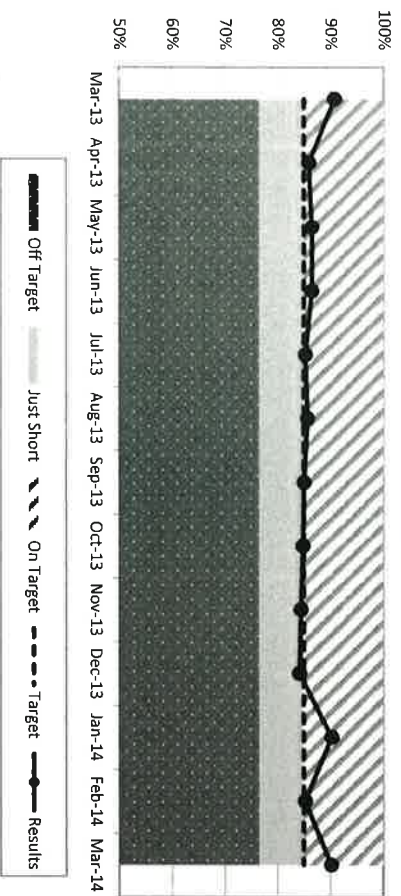
Comments:

The overall income/expenditure target has been increased by £357k for 2013/14 compared to 2012/13 performance. The total for the 2013/14 financial year is £1.437m which is 7.6% short of target. This is mainly due to the closure of Windsor Leisure Centre sports hall for re-sealing and the upgrade of the health suite in Magnet Body zone.

Stretch targets for Leisure Centre income and expenditure have been met at Cox Green and Windsor Leisure Centre. The Magnet has a shortfall of £55k and Charters Leisure Centre a shortfall of £4k. The Magnet shortfall is due to increased maintenance expenditure and reduced commercial bookings, reduced demand for squash and Cheeky Charlies, and the close down of Braywick all weather pitch for resurfacing. Charters loss was due to the centre being closed down longer than planned whilst refurbishment of the centre and all weather pitch took place.

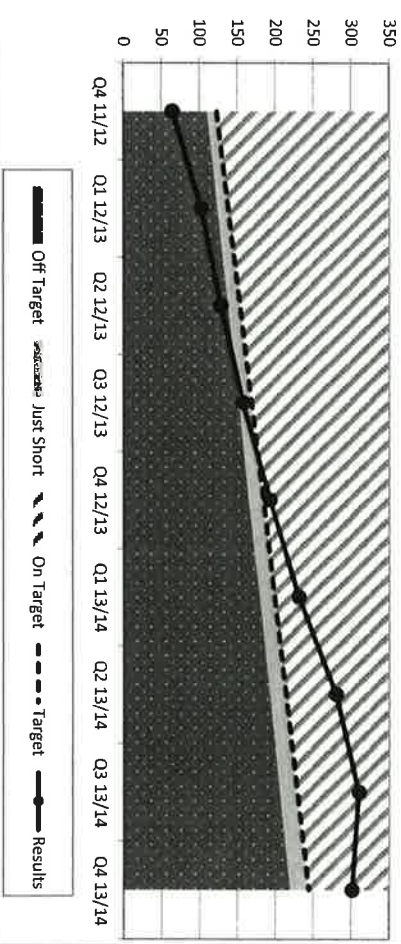
LE8 Grounds Maintenance Contract performance score

Good performance = high



CS64 Number of Common Assessment Framework (CAF)

Good performance = high



Lead Officer: Kevin Mist

Lead Member: Cllr Quick

Why is this important?

This covers a very visible aspect of services provided by the Leisure Services unit to residents of all ages and in all wards of the Borough.

Strategic Priority:

Value for Money

Good performance:

Higher percentage shows better performance

Last year's data:

90.80% (2012/13)

Current data:

90.22% (Mar 2014)

Target:

85%

Note:

The graph shows monthly data.

Comments:

The performance at end of March 2014 is 90.22% which is above target. Maintenance performance score has improved during quarter four as grass, shrubs and trees recovered from poor weather. Monthly contract monitoring meetings with the Regional Director and three monthly meetings with the Managing Director of the contractor has helped to improve the performance of the contractor's staff during the last quarter of 2013/14. The mowing (cut one) on rural and urban areas has been completed to high standard.

For information, the Parks staff worked to assist in flood relief as well as parks maintenance.

Lead Officer: Louise Crow

Lead Member: Cllr Bicknell

Why is this important?

CAF is a shared assessment tool for use across all children's services in England. It helps in the early identification of needs of children and young people and promotes a co-ordinated approach on how such needs should be met.

Strategic Priority:

Delivering Together

Good performance:

Improved performance is typified by higher number

Last year's data:

194 (2012/13)

Current data:

302 (2013/14)

Target:

245

Note:

The graph shows the number of active CAFs in each quarter. The current data is cumulative.

Comments:

The increased use of the Common Assessment Framework (CAF) by agencies and professionals this year has been very positive surpassing initial expectations and demonstrating the increased level of targeted support within the Borough. The numbers peaked at the end of quarter 3. There has been a slight reduction in numbers this quarter. However the number of CAFs has remained above 300 throughout.

Performance Indicators - appendage

This shows secondary set of indicators where monitoring of performance is important and where reporting may become necessary at a particular point in time (for instance underperformance over consecutive quarters). All figures are cumulative unless stated.

* DOT (Direction of Travel) = Indicates whether performance has improved ↑ stayed the same ↔ or got worse ↓ based on previous quarter's performance

Performance Indicator	Lead Officer	Directorate	2012/13 data	Target 2013/14	2013/14 Performance				DOT*	Comments
					Qtr 1 2013/14	Qtr 2 2013/14	Qtr 3 2013/14	Qtr 4 2013/14		
Number of outsourced or shared services	Mike McGaughrin	All	23	26	23	23	23	N/A	↔	Awaiting Q4 final number. Discussions with partner authorities are on-going around a number of proposals - currently looking at 17 different shared services.
Increasing the number of external bookings for Council operated buildings (Town Hall, Guildhall, Leisure Centres, Youth Centres and Libraries)	Kevin Mist / Mark Taylor / David Scott / Dean Graham	Adult & Community / Children's Services	3079	6000	1837	3609	5695	7488	↓	During Q4, the figure include: • 16 bookings for Town Hall • 47 booking for Guildhall • 1001 bookings for Youth Centres • 153 bookings for Libraries • 576 bookings for Leisure Centre The total year to date is 7,488. Since Q2, the year-end target has increased from 3541 to 6000.
% of adults with mental health needs in paid employment	Patrick Worthington	Adult & Community Services	12%	17%	16.0%	17%	17%	N/A	↔	Q4 data is not available as this indicator is always one quarter in arrears. This data is supplied each quarter by Berkshire Healthcare NHS Foundation Trust (BHF-T). Q3 data has been released and it shows that the Council are still on target.
Number of permanent admissions to residential or nursing care 65+ made in year	Patrick Worthington	Adult & Community Services	129	Less than 120	37	62	73	89	↓	The total for 2013/14 is 89 which has successfully met the target of below 120. 2013/14 performance has improved by 31% compared to the same period last year.
Delayed transfer of care from hospitals attributable to RBWM	Patrick Worthington	Adult & Community Services	0	Less than 3	1	0	0	0	↑	The quarterly figures provided are snapshot at that point of time. The performance has met the year-end target.

All figures are cumulative unless stated.

Performance Indicator	Lead Officer	Directorate	2012/13 data	Target 2013/14	2013/14 Performance				DOT*	Comments
					Qtr 1 2013/14	Qtr 2 2013/14	Qtr 3 2013/14	Qtr 4 2013/14		
Number of people taking up health checks	Rutuja Kulkarni	Adult & Community Services	1,085	1500	358	785	1120	N/A	↓	Q4 data is not available until early May 2014. The target for delivery of checks for 2013/14 is 1500. For number of people taking up health checks up to end of Q3 is just short of target by 0.45% (5 people) as the total year to date is 1,120. All 40-74 year olds in the Borough should be offered a Cardiovascular Risk Assessment know as an NHS Health Check every 5 years. A Local Enhanced Service is in place to commission General Practice to deliver these checks and in 2012/13 1085 checks were delivered in RBWM. Health Checks are a Public Health Outcome Framework Indicator and are written into the NHS Constitution. Checks involve screening patients for underlying risk factors that could lead to Cardiovascular Disease (including heart attack, stroke, kidney disease and Diabetes). Factors measured include Blood Pressure, Cholesterol, Body Mass Index, Blood Glucose levels etc. The target for 2014/15 is 2500.
Number of residents who quit smoking for at least 4 weeks	Rutuja Kulkarni	Adult & Community Services	337	800	124	269	453 (up to Nov 13)	N/A	↑	2013/14 year-end data will not be available until July 2014. The year-to-date up to November 2013 is 453.
Childhood immunisation - MMR1 (measles, mumps and rubella)	Rutuja Kulkarni	Adult & Community Services	92.3%	95%	91.5%	89.9%	N/A	N/A	↓	2013/14 year-end data will not be available until July 2014. Q2 is the current latest data available.
Number of households prevented from becoming homeless by Housing Options	Nick Davies	Adult & Community Services	New Indicator for 2013/14	300	315	526	695	669	↑	869 households prevented from becoming homeless with advice, deposits and mortgage rescue featuring. The Council has exceeded the year-end target. The homelessness prevention includes interest free loans, mortgage rescue, landlord & tenant intervention, nominations and DIYSO. However, this has dropped as capacity has been redirected in developing Private Rented Sector (PRS).
Number of participants in the So Much Improvement with a Little Exercise programme	Kevin Mist	Adult & Community Services	34,219	45,000	10,061	19,869	30,558	40,028	↓	The total for 2013/14 is 40,028. Attendance has increased by 17% compared to last year's performance. The 2013/14 new target is for a 30% increase. New equipment has been delivered to many SMILE sessions and a new session has commenced at Larchfield Community centre which will add 500 users this year.

All figures are cumulative unless stated.

Performance Indicator	Lead Officer	Directorate	2012/13 data	Target 2013/14	2013/14 Performance				DOT*	Comments
					Qtr 1 2013/14	Qtr 2 2013/14	Qtr 3 2013/14	Qtr 4 2013/14		
Number of visitors to Windsor & Royal Borough Museum	Mark Taylor	Adult & Community Services	39,586	50,000	16,659	36,213	49,880	62,100	↓	The target for 2013/14 has increased by 26% compared to 2012/13 final performance. However, the Council has exceeded the target as the total number of visitors during 2013/14 is 24% above the target. This has increased by over 22,500 visitors (57%) compared to the same period last year following a successful programme of special events funded by the HLF project (Heritage Lottery Fund) which is drawing to a close in 2015.
Library/Museum income	Mark Taylor	Adult & Community Services	£209,162	£389,400	£65,577	£169,064	£329,177	£391,119	↓	The target for 2013/14 has increased significantly by 86% compared to 2012/13 final performance. This has been achieved as the total income for Library and Museums that the Council operate during 2013/14 is over £391k which is currently 0.4% above target. The performance for 2013/14 has increased by increased by £182k (87%) compared to the same period last year. The income target is due to increase significantly again next year (2014/15) under the Fundamental Saving Review (FSR).
Number of families from target cohort attending Children's Centres	Simon Mckenzie	Children's Services	Not available	600	597	620	621	706	↑	The target cohort of families is defined by Ofsted and includes BME families, single parents, teenage parents, fathers, children with disabilities, children subject to a Child Protection Plan and transient families. The increase targeted work within and increased universal use of families attending Children's Centres during this financial year has resulted in similar increases in attendance by families in targeted groups. The year-end target has been achieved.
Increase utilisation of Youth Centres	Daniel Houston	Children's Services	135	155	150	159	163	181	↑	The final quarter has seen significant increase in the utilisation of Youth & Community Facilities. This is largely due to an increase in bookings by both internal and external providers of community activities and activities for Children and Young People. March also sees the start of a number of sessions aimed at preparing young people who will be participating in their Duke of Edinburgh award this year.

All figures are cumulative unless stated.

Performance Indicator	Lead Officer	Directorate	2012/13 data	Target 2013/14	2013/14 Performance				DOT*	Comments
					Qtr 1 2013/14	Qtr 2 2013/14	Qtr 3 2013/14	Qtr 4 2013/14		
Percentage of empty shops in Maidenhead Town Centre	Steph James	Corporate Services	12.9% vacancy rate	Less than 10.9%	14.8%	11.7%	11.8%	13.3%	↓	Figures provided are snapshot at that point of time. There are currently 44 empty units (13.3%) in Maidenhead. The number of units that are in a state to be let is 38 – the other units are buildings which are part of developments that are due to be demolished. The target for 2014/15 is less than 10%.
Percentage of empty shops in Windsor Town Centre	Paul Roach	Corporate Services	7% vacancy rate	Less than 5%	10.0%	10.8%	6.2%	6.5%	↓	Figures provided are snapshot at that point of time. Despite the target has not been met, there has been an increase in new business opening in Windsor town centre during 2013/14 including Café Nero, Flaxman, Sebastian's, Neal's Yard, and Partiz. The target for 2014/15 is less than 5%.
Number of subscribing members to the Maidenhead Town Centre Partnership	Steph James	Corporate Services	7	10	6	9	9	10	↔	Business plan and action plans updated to attract new members. The Council has achieved the target as there are 10 members. During Q4, the Council recruited London Aberdeen Group to the Partnership. The target for 2014/15 is 12.
Number of members to the Windsor and Eton Town Centre Partnership	Paul Roach	Corporate Services	12	14	13	14	18	19	↓	The Council has attracted one new member (businesses) during Q4. The Council has successfully achieved the target and gained 5 new members during 2013/14.
Number of residents participating in the STRIVE Programme	Harjit Hunjan / Johanna Wats	Corporate Services	New indicator for 2013/14	80 people	0	16	46	61	↓	The target is to have 80 residents to complete STRIVE programme. This is a combined target with Radian and Housing Solutions. First set of courses have been delivered during September to December. 30 residents participated during Q3 for the courses that were available - STRIVE for general business start up, 15 participated STRIVE for Social Enterprise and STRIVE Retail during Q3. The target will be met at end of April 2014 as additional numbers for Q4 due to a direct Social Enterprise course running at Housing Solutions and finishing at end of April 2014. 40 people expected to attend taster day booked for 30/4/14 for next general STRIVE business course co-ordinated by the Grow team. The target for 2014/15 is 85 people participating in STRIVE.

All figures are cumulative unless stated.

**Royal Borough of Windsor and Maidenhead
Integrated Performance Monitoring Report
Financial Performance Section - Q4 2013/14**

This section highlights significant variations in patterns of income or expenditure, the causes and associated risks, and the actions taken to address those variations. Attention is paid to current and anticipated future year impacts.

Adult & Community Services
<p>Direction of Travel</p> <p>The Directorates controllable net budget was £38.9m, consisting of £61.3m gross expenditure offset by £22.4m income. After adjustment for virements approved during the year the final net budget was £39.052m. The actual outturn for the year was £39.046m, this equates to £6k underspend. The budget included £2.7m of efficiency savings. The Adult Social Care efficiency programme represented £0.9m of this Directorate total. During the year losses of housing benefit subsidy were identified, estimated at £300k for the year. Actions were taken to reduce this and as a result the loss came down to below £250k and is expected to continue to reduce during 2014-15. This loss was fully offset by savings in budget for supporting those with mental health problems and in delivering concessionary fares, enabling the Directorate to keep within its annual budget allocation.</p> <p>Issues</p> <p>Housing</p> <p>The Housing Benefit Subsidy Loss arises where the Council supports the homeless by providing accommodation for which those housed are eligible for housing benefit, however the Council is unable to recover the full cost of Housing Benefit from the Department for Communities and Local Government (DCLG). There are complex regulations in respect of the reimbursement of the Council's Housing Benefit payments such that the Council is unable to recover the full cost of the housing benefit payment in all circumstances. The Council's Housing Team is working within the regulations to reduce, and eventually to eliminate this cost to the Council, however this policy is not expected to succeed in full elimination of HBSL for a number of years.</p> <p>Adult Social Care Efficiency Programme</p> <p>2013/14 was the second year of the Adult Social Care efficiency programme. The programme has been extended to 2015/16, and over the 4 years savings in excess of £3m are forecast. Targets have now been met in both first two years of this programme. These savings in 2013-14 totalled £900 and these made a significant contribution to the Directorates overall £2.7m target for that year.</p> <p>People with Mental Health Problems</p> <p>In many circumstances appropriate care can be provided to people with mental health problems within relatively low cost packages of care. In addition to these there are a small number of high cost packages of care, many of which are subject to change as peoples circumstances and needs change. During the year reviews of a number of the high cost packages delivered savings of around £100k. Although these individual packages are expected to be reduced on an ongoing basis, there are a number of new packages including those in transition to adulthood, that are anticipated to commence in the coming months and therefore it is considered unlikely that this saving will recur in the new year.</p> <p>Leisure</p> <p>Leisure centres are popular, well used and were on target to meet their annual income budgets until the final quarter of the year where a number of factors including the local flooding led to an income shortfall. As a result Leisure centres were £86k over budget for the year. This was offset in part by an underspend of £59k in Leisure services budgets. Proposals to make changes to the governance arrangements for Leisure Centres are being explored in order to deliver tax efficiency savings in the new financial year.</p> <p>Libraries</p> <p>Continued support from volunteers is allowing enhancements for residents and assisting in achieving 'more for less' across the service. Events that help to engage residents of all ages in reading and learning are popular, although income targets remain a challenge during the less busy winter months. The Library service delivered a £13k underspend for the year.</p>

Operations
<p>Direction of Travel</p> <p>The Strategic Director of Operations reports outturn of £7k underspend on the directorate budget of £16.8m, which represents an improvement of nearly £160k on the projection reported last month.</p> <p>This improvement arises from a strengthened year end estimate on the Housing Benefit subsidy account, a better than expected outturn on the waste budgets, and higher pay by phone car park income in February and March.</p> <p>Issues</p> <p>Highways and Transport delivered strong savings on bus contracts, and further savings are expected in 2014-15 on contracts and transport efficiencies. Also achieved high Development Control income, reduced Network Rail costs and a low winter service spend.</p> <p>Car parks delivered a strong income performance, especially around the end of the year, and with efficiencies in service teams, achieved a positive underspend.</p> <p>Waste budgets have been overspent this year due to issues on the Organics contract and high residual tonnages. Significant budget had been added for 2014-15 but pressures still remain and will be robustly addressed. Other Public Protection services delivered a good budget performance, including Licensing hitting tough income targets, and others reporting underspends from vacancies and efficiencies.</p> <p>Central Services achieved an overall underspend because of a better than expected net position on HB subsidy. DMS delivered on its projected underspend and Customer Services contained its net spend very close to budget. Business Services and the Contact Centre overshot their budgets marginally, but this resulted from known issues which have been addressed in the 2014-15 budget.</p> <p>Other budget risks going forward include Housing Benefits, low levels of Highways commuted sums (similar to S106) available to cover income targets, and pressure on the CCTV income target. Work is ongoing to minimise their impacts.</p> <p>The Operations restructuring will require a wholesale re-alignment of service budgets, providing the opportunity to highlight and deliver further efficiencies and savings from the new configurations.</p>

Corporate Services
<p>Direction of Travel</p> <p>The Managing Director reports an underspend outturn position of £222k on the Corporate Services 2013-14 budget of £10.8M, almost exactly in line with the projection reported last month.</p> <p>Issues</p> <p>Underspends have been achieved across the directorate from vacancies, particularly in Finance from its restructure. External audit fees have significantly reduced and these savings are built into 2014-15. Land charges and planning fee income have been strong this year, though the budget for land charges income has been increased next year to reflect the strength of the property market. Backdated rental income on a key borough commercial property covered overspends in most other properties and service areas, indicating likely pressures on budgets in 2014-15. ICT achieved a neutral budget position, by supporting the service overspends with vacancy savings.</p> <p>Budgets in Property management, Regeneration and Visitor and Town centre management will be re-aligned under the Economic Development banner – this is likely to highlight potential efficiencies and savings.</p> <p>Visitor Management and Marketing has under-achieved on income targets for several years, and the additional £100k income target from 2013-14 exacerbates the issue. A business review is planned, including input from the new Economic Development Director.</p> <p>Planning Development Control overspent its budgets this year because of the high number of Public enquiries; this pressure is likely to be maintained in 2014-15. Increased relaxation of the planning system may potentially lead to pressure on fee income targets. A cross-council Regulatory enforcement saving (held in Planning) was not achieved this year, and will require focussed attention to do so in 2014-15. Building Control and Buildings Services income under-achieved in 2013-14, but both shortfalls were covered by vacancy savings. How these businesses are developed in 2014-15 will dictate their budgetary success.</p> <p>Increased technology spend in 2014-15 on the IT Cloud model, and reduced income from schools, will add pressure on budgets. Savings from the same model are unlikely to resolve until 2015-16.</p>

CAPITAL PROGRAMME 2013-14
Schemes Approved in Prior Years

	2013/14 APPROVED ESTIMATE			ACTUALS - GROSS EXPENDITURE				
	Gross (£'000)	Income (£'000)	Net (£'000)	Actual (£'000)	2014/15 SLIPPAGE (£'000)	TOTAL (£'000)	VARIANCE (£'000)	VARIANCE (%)
Portfolio Summary								
Corporate Services								
Asset Management	154	(11)	143	146	1	147	(7)	-5%
Planning & Development	528	(187)	341	598	(70)	528	0	0%
Policy & Performance	141	0	141	82	59	141	0	0%
Business Improvement	390	0	390	373	17	390	0	0%
Total Corporate Services	1,213	(198)	1,015	1,199	7	1,206	(7)	0
Operations								
CSC	46	0	46	43	0	43	(3)	-7%
Other	33	0	33	30	3	33	0	0%
Local Transport Plan	892	(278)	614	837	42	879	(13)	-1%
Parking Schemes	457	(412)	45	695	(237)	458	1	0%
Streetscare and Operations	164	(3)	161	140	25	165	1	1%
Public Protection	685	(252)	433	623	62	685	0	0%
Total Operations	2,277	(945)	1,332	2,368	(105)	2,263	(14)	0
Childrens								
Non Schools	130	(126)	4	89	0	89	(41)	-32%
Schools - Non Devolved	2,990	(2,240)	750	2,340	0	2,340	(650)	-22%
Schools - Devolved Capital	1,164	(1,164)	0	1,164	0	1,164	0	0%
Total Childrens	4,284	(3,530)	754	3,593	0	3,593	(691)	-16
Adult								
Adult Social Care	433	(255)	178	211	220	431	(2)	0%
Housing	704	(671)	33	412	292	704	0	0%
Social Care Infrastructure	167	(167)	0	143	24	167	0	0%
Community Facilities	14	0	14	9	5	14	0	0%
Library & Information Service	549	(92)	457	588	(39)	549	0	0%
Leisure Centres	549	(396)	153	552	(3)	549	0	0%
Outdoor Facilities	288	(288)	0	300	(4)	296	8	3%
Total Adult	2,704	(1,869)	835	2,215	495	2,710	6	0
Total Committed Schemes	10,478	(6,542)	3,936	9,375	397	9,772	(706)	-7

New schemes Approved in 2013/14

	2013/14 ORIGINAL BUDGET				2013/14 APPROVED ESTIMATE				ACTUALS - GROSS EXPENDITURE				
	Gross (£'000)	Income (£'000)	Net (£'000)	Net (£'000)	Gross (£'000)	Income (£'000)	Net (£'000)	Net (£'000)	Actual (£'000)	2014/15 SUPPARE (£'000)	TOTAL (£'000)	VARIANCE (£'000)	VARIANCE (%)
Corporate Services													
Asset Management	2,160	0	2,160	433	756	(323)	433	730	(30)	700	(56)	-7%	
Planning & Development	625	(25)	600	31	618	(587)	31	637	(19)	618	0	0%	
Policy & Performance	467	0	467	376	376	0	376	149	227	376	0	0%	
Business Improvement	184	0	184	2,553	2,553	0	2,553	2,566	(10)	2,556	3	0%	
Total Corporate Services	3,436	(25)	3,411	3,393	4,303	(910)	3,393	4,082	168	4,250	(33)	0	
Operations													
CSC	152	0	152	52	52	0	52	85	(30)	55	3	6%	
Other	0	0	0	0	0	0	0	0	0	0	0	0%	
Local Transport Plan	4,465	(3,250)	1,215	1,190	4,263	(3,073)	1,190	4,149	127	4,276	13	0%	
Parking Schemes	110	0	110	87	87	0	87	80	6	86	(1)	-1%	
Streetscare and Operations	225	(150)	75	43	93	(50)	43	41	52	93	0	0%	
Public Protection	726	(361)	365	88	400	(312)	88	385	15	400	0	0%	
Total Operations	5,678	(3,761)	1,917	1,460	4,895	(3,435)	1,460	4,740	170	4,910	15	0	
Childrens													
Non Schools	70	(70)	0	51	86	(35)	51	41	87	128	42	49%	
Schools - Non Devoled	7,910	(7,910)	0	10	5,620	(5,610)	10	4,679	1,322	6,001	381	7%	
Schools - Devoled Capital	376	(376)	0	(3)	750	(753)	(3)	(14)	764	750	0	0%	
Total Childrens	8,356	(8,356)	0	58	6,456	(6,398)	58	4,706	2,173	6,879	423	7	
Adult													
Adult Social Care	256	(256)	0	0	477	(477)	0	446	31	477	0	0%	
Housing	0	0	0	0	0	0	0	0	0	0	0	0%	
Social Care Infrastructure	0	0	0	0	0	0	0	0	0	0	0	0%	
Community Facilities	0	0	0	0	0	0	0	0	0	0	0	0%	
Library & Information Service	361	(1)	360	24	24	0	24	69	(45)	24	0	0%	
Leisure Centres	630	(250)	380	377	607	(230)	377	610	1	611	4	1%	
Outdoor Facilities	660	(483)	177	157	878	(721)	157	908	(18)	890	12	1%	
Total Adult	1,907	(990)	917	558	1,986	(1,428)	558	2,033	(31)	2,002	16	1	
Total Committed Schemes	19,377	(13,132)	6,245	5,469	17,640	(12,171)	5,469	15,561	2,480	18,041	401	2	
Portfolio Total	(£'000)		(£'000)	(£'000)	(£'000)		(£'000)	(£'000)		(£'000)			
	19,377		28,118	24,936			8,267						
External Funding													
Government Grants	(11,909)				(14,503)			(12,342)					
Developers' Contributions	(1,223)				(3,994)			(4,327)					
Other Contributions	0				(215)			0					
Total External Funding Sources	(13,132)				(18,713)			(16,669)					
Total Corporate Funding	6,245				9,405			8,267					

	Exp £'000	Inc £'000	Net £'000		
CSDP	Windsor Girls Refurb & Remodel of Kitchen 2013-14	(38)	38	0	Scheme has been completed, budget no longer required, saving for the borough.
CSDR	Byrn Hill Elec Rewire-Fire Alarm Replacement 2013-14	(21)	21	(0)	Scheme has been completed, budget no longer required, saving for the borough.
CSDT	Dedworth Grn Replace Heating & Water Pipework 2013-14	(15)	15	(0)	Scheme has been completed, budget no longer required, saving for the borough.
CSDU	Braywood 1st Rewire & Fire Alarm Replacement 2013-14	(18)	18	(0)	Scheme has been completed, budget no longer required, saving for the borough.
CSDV	Alexandra First replacement of water pipework 2013-14	(7)	7	0	Scheme has been completed, budget no longer required, saving for the borough.
CSEM	Enlargement of kitchens for Free school meals KS1	3	(3)	0	
CK56	Windsor Girls 14-19 Upgrade	0	(168)	(168)	Additional funding
CKUM	Allwood - Replace Mains Switchgear	(12)	12	(0)	
CKVG	Radon Gas Monitors	0	(3)	(3)	
CSCA	Elton Wick CE First - Pipework Replacement Phase 2	0	1	1	
CSCJ	Holy Trinity Cookham School - Kitchen Improvements	0	1	1	
CK37	Wrayisbury Expansion PCP	(16)	0	(16)	
Adult Social Care					
CT45	Lady Elizabeth House Refurbishment	(2)	2	0	Scheme finished, declare rest of the budget £2K, saving for the borough.
Library & Information Service					
CR81	Maidenhead Library-Floor/Carpets (2012/13)	(2)	2	0	Scheme completed
CL09	Windsor Library-Improvements (2012/13)	2	0	2	Scheme complete
Leisure Centres					
CZ25	Magnet L.C.-New Sauna, Steam Room etc. (2013/14)	5	(5)	0	Scheme completed
CZ71	TVAC-Athletics Track Replacement (2013/14)	(1)	0	(1)	Scheme completed
Outdoor Facilities					
CL49	P&OS-Home Park Improvements Ph. IV (2012/13)	1	(1)	0	Scheme completed-Increase S106 funding
CL48	P&OS-Kidwells Pk Floodlighting & Improvments (12/13)	7	0	7	Scheme completed
CZ64	P&OS-Parks Improvements (2013/14)	10	(10)	0	Budget uplift funded by S106 monies approved.
CL51	P&OS-Town Moor, Maidenhead (2012/13)	3	0	3	Ongoing project - Some expenditure miscodings to be transferred
CL00	S106 Payments to Parish Councils	(1)	0	-1	Schemes completed
		(305)	56	(249)	

	Exp £'000	Inc £'000	Net £'000
CSC	30	0	30 Agreement From Bsg To Move Remaining Budget To 14/15
CA06	0	0	
Other	2	0	2 Slip 3K
CN62			
CN63	(5)	0	(5) Slip 46K
Local Transport Plan			
CB43	(8)	0	(8) Slip Remaining Balance
CG94	(6)	6	0 Slip Remaining Balance
CB20	(4)	4	0 Slip Balance For Broadmoor Road, Winkfield Road, A4 Bath Road
CE73	(6)	0	(6) Slippage To Be Used For A4 Maidenhead Cycle Route
CB33	57	(57)	0 Slip Balance
CG78	(6)	0	(6) 65K For Rbwm Fleet - Quotes Received. Discussing Rest With Relevant Members.
CB10	(5)	0	(5) Slip Balance
CE82	(4)	4	0 Slippage - Eton Wick Road, White Waltham, Blackmoor Lane And Upper Village Road
CB03	(6)	6	0 Slippage - Eton Wick Road, White Waltham, Blackmoor Lane And Upper Village Road
CG89	(102)	0	(102) Slip Balance
CG90	65	(65)	0 Roll Forward 65K of 2014-15 Approved Scheme
CG85	84	(84)	0 Roll Forward 84K of 2014-15 Approved Scheme
CB27	9	0	9 91K Planned Works Disrupted Due To Recent Flooding.
CG62	9	0	0 Slip 4K
CG91	(4)	4	0 13K Overspend
CG92	(10)	(10)	(15) Slip Remaining Balance
CG98	17	0	0 17K S106 Funded Scheme Roll Forward Monies From Latest Approved Estimates
CB04	(3)	(17)	(31) Slip Remaining Balance
CG84	(2)	0	(2) Projected Spend £3K Towards Wraybury Pn-1544
CG34	(10)	10	0 Slip Part Of The Remaining Balance Balance
CB29	(9)	0	(9) Cookham Dean 20K Requires Consultation. Scheme Deferred. Fund As New In 2014/15.
CE57	(2)	0	(2) Projected Spend £100K- Slip Remaining Balance
CB16	(6)	0	(61) Projected Spend £100K- Slip Remaining Balance
CG80	(22)	0	(22) Allocated To Schools Works Ordered 2013/2014
CB41	(11)	(199)	(210) Further S106/ Pinchpoint Budget To Be Allocated Against This Scheme.
CG88	(9)	0	(9) Slip Remaining Balance Covers Courthouse (£40K), Devensish (£30K)
CG72	(70)	0	(70) Slip Remaining Budget Covers £50K Moorbridge Rd/Forease Rd-Design Works
CB28	(2)	2	0 Slip Remaining Balance
CB01	6	0	6
CB34	(22)	0	(22) Slip Remaining Balance
CG73	(2)	2	0 Slip Balance And Review Scheme With Windsor Public Realm Schemes 2014/15
Parking Schemes			
CE64	239	(239)	0 Initial Slippage Due To Negotiations With Windsor Racecourse, Slip Remaining 11K
CB11	(4)	0	(4)
CB15	(10)	0	(10) Overspend Of 1K On CG45 Crowded Places Offset Against CB15 Handhelds
CB12	8	0	8 Overspent By 5K
CE56	(2)	0	(2) General Works Incl. Condition Surveys.
Streetcare and Operations			
CE59	(3)	0	(3) Scheme Completed.
CG47	(22)	0	(22) Recent Flooding Has Meant A Lot Of Schemes Cannot Be Completed. Slip Balance
CG93	(46)	46	0 Recent Flooding Has Meant A Lot Of Schemes Cannot Be Completed. Slip Balance
CB21	(6)	0	(6) Slip Remaining Balance Into 2014/15

	Exp £'000	Inc £'000	Net £'000
Public Protection			
CB47 DCLG-Weekly Collection Support Scheme	(62)	62	0
CB06 Disabled Facility Grants 2013/2014	(15)	99	84
			0 Slip Remaining Balance Into 2014/15 84 Remaining Balance To Be Slipped Into 14/15
Non Schools			
CKUA Aiming High for Disabled Children (AHDC)	(22)	22	0
CKUB Youth Centre & Equipment Modernisation Programme	(18)	18	0
CKVC Woodlands Park Village Children's Centre Herb Gdn	(2)	0	(2)
CKVE Youth Services Modernisation Programme 2013-14	(22)	22	0
CKVF Manor Youth Centre Refurbishment	(8)	0	(8)
CKVH 2Yr old capital entitlement	(5)	5	0
CKVJ Participatory Budget 2013/14 Facilities for Teens	(10)	0	(10)
			(10) Team has plan of expenditure will go ahead in 2014-15, approval to slip budget (£10K).
Schools - Non Devolved			
CH09 Leisure Facilities - Build	(5)	5	0
CK02 Oldfield School Contract	(59)	59	0
CK39 St Edmunds Campton Expansion PCP	(102)	102	0
CK56 Windsor Girls 14-19 Upgrade	(32)	0	(32)
CK59 Windsor Boys 14-19 Upgrade	(17)	17	0
CKVG Radon Gas Monitors	(52)	52	0
CLTN LSC Charters Project	(48)	48	0
CSBF St Edward's First and Middle School Expansions	(37)	37	0
CSBK Furze Platt, Junior - Expansion Work	(308)	308	0
CSBU Desborough - Drainage Work Phase 1	(2)	2	0
CSCH Desborough - Further Refurb. of School Buildings	(3)	3	0
CSCK Purchase of Winbury School	(13)	0	(13)
CSDH Works to reduce the risk of Fire Damage 2013-14	(49)	49	0
CSDS Maint Prog, Roofing, Gutters & Windows 2013-14	(128)	128	0
CSDW Prep work for future expansion schemes - 2013-14	(81)	81	0
CSDX Lowbrook Classroom Expansion	(37)	37	0
CSDY Hilltop Fst ph II of expansn of staffm 2013-14	(49)	49	0
CSDZ Manor Gn Res.pl chge of use resptle to Sch1 13-14	(40)	40	0
CSEA Feasibility/survey costs 2013-14	(133)	133	0
CSEB Replacement of Kitchen Equipment 2013-14	(34)	34	0
CSEC Security of empty buildings 2014-15	(10)	10	0
CSED Dedworth Green replacement - heating pipes 2014-15	(8)	8	0
CSEE Cookham Rise Kitchen upgrade 2014-15	(10)	10	0
CSEF Trevelyan re-wire and replacement lighting 2014-15	(9)	8	0
CSEG Cookham Nur. re-wire & replace. lighting 2014-15	(10)	10	0
CSEH Windsor Girls urgent chimney stack repairs 2014-15	(5)	5	0
CSEJ Queen Anne re-wire & replacement lighting 2014-15	(10)	10	0
CSEK Holy Trinity Cook. class heat. improve. 2014-15	(9)	9	0
CSEL Queen Anne Kitchen up-grade 2014-15	(10)	10	0
CSFA Ellington Rebranding & Equipment	(13)	13	0
			0 Scheme to span over two years, approval to slip budget (£13K) to 2014-15.
Schools - Devolved Capital			
CJ77 Budget Only NDS Devolved Capital	(764)	764	0

	Exp £'000	Inc £'000	Net £'000	
Adult Social Care				
CT42 Adult Personal Social Care	(57)	57	0	0 Project will span over three years as agreed BSG 2011/1/13
CT43 Courthouse Road Conversion of Garage	(33)	33	0	(20) Housing Solutions lead on this project, approval to slip remaining budget of £53K to 2014-15
CT48 Dementia friendly Imp to Care Home Environments	(31)	31	0	0 Grant slowly reaching the outside providers, approval to slip remaining budget to 2014-15
CT44 Refurbishment of Richard Silver House	(110)	0	0	(110) Housing Solutions lead on this project, approval to slip budget of £110K to 2014-15
Housing				
DG50 Assisted Transfer Scheme	(25)	0	0	(25) Contractual commitment with Housing Assoc. and public commitment to fund Slippage to 2014/15.
CT47 Feasibility-sheltered hous & supported accomm.	(34)	54	0	0 Consultant still working on the feasibility project approval to slip budget to 2014-15 (£54K)
CT41 Land Acquisition	(6)	0	0	(6) This is an old scheme, budget is only required now for the title deed, approval to slip remaining budget to 2014-15
CT29 Low Cost Housing (S106 Funding)	(207)	207	0	0 The lead is Housing Solutions - awaiting invoices, approval to slip £207K to 2014-15
Social Care Infrastructure				
CT18 IT Client Record Base	(24)	24	0	0 Approval to slip budget of £24K for maintenance of LCS system for 2014-15.
Community Facilities	0	0	0	
CT90 Larchfield Community Centre	(5)	0	0	(5) Scheme completed / Retentions
Library & Information Service				
CZ19 Desborough Suite-Improvements	(18)	0	0	(18) Expenditure transferred to Revenue MW95 per A,B
CZ04 Maidenhead Library-Safety Barriers (2013/14)	(8)	0	0	(8) Work completed - awaiting final accounts
CL06 New Boyn Grove Library (2012/13)	76	0	0	76 Anticipated opening date mid April 2014. Fit out contractors now appointed and stock ordered
CZ02 New Boyn Grove Library (2013/14)	69	(1)	0	68 Contract awarded, work on site commenced. £165K slipped in respect of fit out and retentions
CL04 New Dedworth Library (2012/13)	(8)	1	0	(7) Retention fees outstanding. Landscaping and parking control to be completed 2014/15
CLA2 Maidenhead Heritage Centre-Improvements (2012/13)	0	(3)	0	(3) Scheme completed
CLA3 Norden Farm-Refurbishment (2012/13)	(8)	8	0	0 Work completed and final invoices awaited. MK to raise scheduled creditor
CLA4 Olympic Projects (2012/13)	(2)	2	0	0 Design works for Alexandra Gardens improvement project in progress
CL88 Windsor Firestation Arts Centre-Returb (2012/13)	(1)	0	0	(1) Lift quotes received and report to release additional S106 funds drafted 2014/15
CR87 Windsor Museum (2012/13)	(14)	6	0	(8) Stained glass windows, picture restoration and exhibition upgrade underway
CLA5 Windsor Public Arts (2012/13)	(2)	2	0	0 Scheme completed
CR84 Windsor & MInd Libraries-RFID Self-Service (2012/13)	(2)	0	0	(2) Order placed - 2nd payment due on delivery
Leisure Centres				
CZ35 Charters L.C. - Equipment (2013/14)	(1)	0	0	(1) Scheme completed
CR59 Charters R.C.-Changing Facilities (2012/13)	4	(4)	0	0 Scheme completed. Retentions o/s and CCTV Installation
CP26 Windsor L.C.-Bodyzone Gym Extension (2012/13)	(1)	0	0	(1) Scheme completed
Outdoor Facilities				
CL34 P&OS-Allens Field Improvements (2012/13)	13	(13)	0	0 Work on site-scheme delayed due to excessive rain and saturated state of ground
CZ52 P&OS-Braywick Park-Recovering AWP (2013/14)	(8)	8	0	0 Scheme completed - retentions o/s
CL01 P&OS-Cox Green L.C-All Weather Pitch (2012/13)	(9)	9	0	0 Scheme completed - Expenditure miscoded
CZ64 P&OS-Parks Improvements (2013/14)	0	(110)	0	(110) Budget uplift funded by S106 monies approved. Journals re miscoding's o/s
CZ69 P&OS-Desborough Park Skate Park (2013/14)	(2)	2	0	0 Work completed. Retentions outstanding
CZ59 P&OS-Fritree Walk Landscape Improvements (2013/14)	35	(35)	0	0 Street lighting element of project slipped to 2014/15
CZ66 P&OS-Ray Mill Island-Footpath Refurb. (2013/14)	(9)	0	0	(9) Work on site
CZ88 P&OS-Victory Fields Entrance/Enhancement (2013/14)	2	0	0	2 Parish project-scheme delayed and subject to slippage
	(2,877)	1,988	(889)	

Key Corporate Projects

Key Corporate Projects	Head of Service	Milestones	Capital Monitoring	Outcome Monitoring	Risks and Issues	Overall Status	Gate				
							0	1	2	3	4
1 Bonn Grove Library PRO00304	Mark Taylor	C	G	G	G	G	Mar-13	Jul-13	Sep-13	TBC	Apr-14
2 Adult Transformation Programme	Nick Davis	G	G	G	G	G	Mar-13	Feb-14	Mar-14	TBC	Jun-14
3 New Oldfield Primary School PRO00306	David Scott	G	G	G	G	G	May-12	Sep-13	Feb-14	May-15	Jul-15
5 Cloud Computing PRO00243	Rocco Labellara	A	G	G	G	G	Dec-12	N/A	N/A	Nov-14	Jan-15
6 Smarter Working PRO00309	Rocco Labellara	C	C	C	C	C	Sep-12	N/A	N/A	N/A	Feb-14
7 Maldenhead Regeneration Programme PRO00314	Gail Kenyon	A	G	G	G	G	Apr-12	N/A	Jun-14	Mar-14	Apr-14
8 Leisure Trust Project PRO00297	Kevin Millt	G	G	G	G	G	Jul-13	N/A	Nov-13	Apr-14	May-14
9 Ray Mill Road East PRO00305	Mike McLaughlin	G	G	G	G	G	Sep-13	Oct-13	Oct-13	Jan-14	Jun-14
10 OD Strategy PRO00242	Vanessa Faulkner	G	G	G	G	G	Feb-14	Feb-14	Mar-14	Jul-14	Feb-15
11 Better Connected Programme PRO00303	Rocco Labellara	A	G	G	G	G	Jun-14	Jul-14	N/A	Oct-14	Mar-15
12 York Road OA	Gail Kenyon	G	G	G	G	G	Feb-13	Feb-14	Mar-14	N/A	Jul-14
13 Broadway OA - London & Aberdeen	Gail Kenyon	A	G	G	G	G	Feb-14	TBC	TBC	TBC	Mar-15
14 Waterways	Gail Kenyon	A	G	A	G	G	Oct-12	Nov-12	Feb-14	TBC	TBC

Gate 0
Initial Review on Services

DATA SUBMITTANCE
This includes a project charter, business case, and other documents that will be reviewed by the steering committee. The steering committee will be asked to provide a decision on whether to proceed to the next gate.

Gate 1
Project Initiation

DATA SUBMITTANCE
This review gate is to confirm the project has been initiated. It includes a project charter, a project plan, and a budget. Approval of the business case, SOW, and other documents.

Gate 2
Project Approval

DATA SUBMITTANCE
This review gate is to confirm the project has been approved. It includes a project plan, a budget, and a risk register. Approval of the project plan, budget, and risk register.

Gate 3
Project Execution

DATA SUBMITTANCE
This review gate is to confirm the project is being executed. It includes a project plan, a budget, and a risk register. Approval of the project plan, budget, and risk register.

Gate 4
Project Completion

DATA SUBMITTANCE
This review gate is to confirm the project has been completed. It includes a project plan, a budget, and a risk register. Approval of the project plan, budget, and risk register.

Project Manager: Gail Kenyon
P0000314

Maldenhead Regeneration Programme Status Report - April 2014

The Maldenhead Rejuvenation Programme has been progressing for the past 3 years with budget allocations each year building on the adopted Maldenhead Area Action Plan and subsequent documents supporting this concept for Public Realm, Public Art and Lighting Strategy. There are 6 Opportunity Areas and the Public Realm initiative which are set up under this Programme along with other major developments within the Town Centre.

Milestone Monitoring			
Month	Milestone	Notes	
Apr-13	Broadway Opportunity Area (OA) - Kings Triangle Planning Application to Maldenhead DC Panel 30th April 2013	Application was refused at Panel, decision notice issued 2nd May 2013	C
May-13	Broadway OA - Negotiations with ING on way forward with the Broadway Opportunity Area. Awaiting response from ING Holland.	ING marketed the site and discussion in progress with the successful bidder. Report to Cabinet December 2013. Decision to support London & Aberdeen with a loan from RBWM for them to purchase the site off ING. L&A have advised they have agreed terms and contract yet to be completed. RBWM team will work with L&A to progress with a fresh planning application.	C
Jul-13	High Street East/York Stream OA - Chapel Arches (Shanly Development) aiming for July Maldenhead DC Panel	Working towards July panel Approved at August DC panel, Shanly intend to start March 2014 POQ out w/c 17th June 2013	C
Jun-13	York Road OA - Development Manager. Pre Qualification Questionnaires to go out to select list w/c 17th June 2013. Feasibility Study to be complete by end November 2013	SVA appointed on programme for draft report end November. Reporting to February Cabinet	C
May-13	Railways Station OA - meetings arranged with land owners, Prudential, Co op and Network Rail	Network Rail meeting held and meeting with FGW very positive, further discussions underway. Meetings with Pru and Co-op pending. LEP funding bid for extension to Stafferton Way Car Park and Public Realm submitted and awaiting feedback. Further meeting to be arranged with FGW to discuss possible joint usage of the extended CP in Stafferton Way to replace Station forecourt area parking. First Great Western / Network Rail producing concept designs	A
May-13	Stafferton Way OA - meeting set up to brainstorm the options with PROM	Completed	C
Apr/Sept 13	West Street OA - meeting held with developer interested in Car Park Durgate to present to PROM September.	Developer working on engaging with the BT building. Discussing with Durgate the possibility of progressing with a wider approach jointly with appointed Development Manager, this approach to be reported to Cabinet in April 2014 when the framework for DM will have been completed	C
Jul-13	West Street OA - Point office development under construction	99% complete with internal fittings underway, some externals being completed	C
Jun-13	West Street OA - Hotel/Office Development awaiting completion of legal agreement to secure infrastructure requirements	Start date yet to be advised	C
Jul-13	Phase 1 & 2 Paving - Paving contract with Murrells due to start 15th July	Phase 1 - McDonalds to Costa Coffee completed. Phase 2 - Loyds to McDonalds substantially complete, remainder to be completed mid January 2014.	C
Dec-13	Transforming Maldenhead Event	Event to taken place at the House of Commons Churchill Room. Event successful with good comments from 60 attendees. 2 follow up requests for discussions with us to date	C
Jan-14	Business and Shop Front Guide Launch	Report to Cabinet 30th January 2014. Launch planned for May 1st 2014. Meeting with Shanly to discuss launch including Shanly funding of Bridge Street properties to kick-start the launch	A
Apr-14	Phase 3 Paving - commencing with Murrells once budget approved	Phase 3 - Costa to Boy in the Boat area commences April 2014	C
Jun-14	Public Art - Underpasses - Artist engaged, refurbishment and design works progressing over next few months. Timetable for completion March 2014	David Ward and Art on the Street commissioned. Detailed design for both now agreed, manufacturers & fitters sourced and progressing	C

Capital Monitoring				
Cost Centre	Approved Budget	Spend to date	Committed	Projected Outcome
CG37 - Maldenhead Public Realm	1,242,500	To date	793,459	1,242,500
Totals	1,242,500	0	793,459	1,242,500

Gateway Review - Outcomes Monitoring				
Month	1	2	3	4
Apr-12	N/A	Jan-14	Mar-14	Apr-14

Project Manager: Kevin Mist
Project Sponsor: Christabel Shawcross
 PR000297

Leisure Trust Project - April 2014

Leisure Centre Trust Options

Review the option to move the 5 Leisure Centres into a Trust, and following approval of report to Cabinet in November ensure that the Trust can begin operating 1st July 2014.

Milestone Monitoring		Notes	RAGC
Jul-13	Approval to review options to move Leisure Centres to Trust		C
Jul-13	Meet with Centre Management Teams to discuss options, opportunities and challenges		C
Aug-13	Set up regular meetings with Management Teams project area leads to identify and resolve issues	Held fortnightly	C
Aug-13	Development of Management Plans for the Operation of Centres under Trust	Being developed alongside progress towards Cabinet Report (Nov13) to be ready for approval by appointed Trustees (Feb14)	C
Sep-13	Group approval to progress project		C
Oct-13	Appoint Consultants for ICT, Business Planning & Accountancy	Advice being sought from Hale & Co (Accountants), Gladstone (CT as Management Software current supplier, along with RBWM IT and My Community Enterprise for Business Planning. Appointments will take place if Cabinet approval is given for the project. (see Dec 13 Item 1), HR Consultant for TUPE Transfer appointed January 2014	C
Nov-13	Advertise for interest in operating the Council's Leisure Centres following Cabinet Prioritisation Sub Committee	Advertising starts November 18th on SEBP for 14 days	C
Nov-13	Report to Overview & Scrutiny Panel for comment	Report goes to Overview & Scrutiny on 19th November	C
Nov-13	Report to Cabinet	Report goes to Cabinet on 28th November	C
Nov-13	Appoint 2 Councillors as Trustees	Following report to cabinet and approval, need to register Trust name	C
Dec-13	Register name and objectives of the new Trust	Being organised now Trustees appointed as bank require information, will be completed by end February 2014	C
Dec-13	Appointment of Accountants, set up of Bank Account and Contractors	Advised and meetings held 10th December 2013, interviews by 18th January 2014	C
Dec-13	Advertise for Trustees		C
Dec-13	Approval of Trust Draft Business Plan		C
Dec-13	Employee Job Descriptions, Accountabilities and Contracts in place		C
Jan-14	Start TUPE Consultations	This will probably slip as required to supply details of new organisation to which TUPE is being made at the beginning of the process. This is scheduled to take place in February 2014, if awarded to RBL, staff meetings 10th & 14th February	C
Jan-14	Appoint Trustees	Achieved. 10 Trustees have been appointed	C
Mar-14	Operational Specification in place	Contract award will be determined at Cabinet on 13th February after which TUPE transfer consultation will commence. delay in award of contract of 1 month is proposed	C
Mar-14	TUPE Consultations Finish		C
Mar-14	Notification and Transfer of Suppliers, Hire Agreements, Leases and DD Memberships from RBWM to Trust	This is a process which will take place following award of contract, if awarded notification can start in February/March 2014	C
Mar-14	Agree financial settlement to Council is rent		C
Apr-14	Brand launch with Press Release; development of new leaflets and website		C
May-14	Transfer of funds from RBWM to Trust		C
May-14	30th May Trust starts operation		C

Capital Monitoring

Cost Centre	Approved Budget	Spending [MM/YY]	Committed	Projected Outcome	RAGC
					C
					C
					C
Totals	0	0	0	0	C

Cabinet Report - Outcomes Monitoring

Report to Cabinet by Andrew Brooker in November 2013	C
Report to Cabinet by Andrew Brooker in February 2014	C
	C

Gateway Review Stage

	1	2	3	4
Jul-13	N/A	Nov-13	Apr-14	May-14

Boyn Grove Library Status Report - April 2014

Project Manager: Mark Taylor
PR000304

Project subject to a delay of approx. four weeks. Tender Awarded and site occupation & building commenced. Currently working to revised timetable for opening at end of March 2014. Expected to be watertight by Christmas, roof trusses to be installed next week. Fit out contractor appointed and new staff, including two through Ways into Work, are now appointed, training to commence in December/January subject to agreeing start dates & gaining VBS clearance.
There are currently issues with the existing building which should not impact on the extension, as the process of agreeing the acceptable route to correcting the 'latent defect' will mean that the bulk of the work has completed before the rectifying works take place.

Milestone Monitoring

Month	Milestone	Notes	RAGC
May-13	Receive planning consent	Received with minor conditions - 08th May 2013	C
Jun-13	Issue ITT	Slight delay in issue of tender documentation by design team	C
Jul-13	Receive & evaluate tenders	Tenders received 22nd Jul 2013. Evaluation report & recommendation to Lead Members under delegated authority, 25th Jul 2013	C
Jul-13	Appoint contractor	Delegated authority to appoint dependent on tender being within budget.	C
Sep-13	Contractor start on site	Started 09/09/13 due to delay in materials and gas main re-route permissions.	C
Mar-14	Contractor finish on site w/e 7th	Complete	C
Mar-14	Fit out starts 9th	Complete	C
Mar-14	Opening of library 31st March	Complete	C

Capital Monitoring

Cost Centre	Approved Budget	Spend to [11/13]	Committed [11/13]	Projected Outturn	RAGC
CL05	400,000	164,995	235,005	400,000	G
CZ02	315,000	0	42,771	315,000	G
Totals	715,000	164,995	277,776	715,000	G

Cabinet Report - Outcomes Monitoring

Borough wide visits to libraries increase by 1%	G
10% of customers using the Boyn Grove Library live in Pinkneys Green, Belmont and Boyn Hill Wards	G
Opportunity for 2 LDD Service Users to work in the library	G
5% more residents use Bridge That Gap Café per week on average	G
5% increase in Bridge That Gap Café income	G
All library activities well attended	G

Gateway Review Stage

	0	1	2	3	4
Mar-13		Jul-13	Sep-13	TBC	Apr-14

Waterways - April 2014

Programme Manager: Gail Kenyon

The Madenhead Waterway project aims to restore and enlarge the neglected town centre channels into an accessible waterway that everyone can enjoy, whether for boating, walking, cycling, fishing or simply interacting with nature.

The work involves cutting back or removing the overgrown trees and bushes that obstruct the waterway, selective widening of the narrower sections of the channel and dredging/lowering the bed to increase water depths. The construction of a weir at Green Lane will raise and stabilise water levels within the 'ring' and a lock is to be added at a later stage to allow larger boats to pass into the town centre. Planning consent for Phase one of the waterway (the 'ring') has been granted and funding is being sought to commence construction, alongside other key Area Action Plan developments.

Milestone Monitoring

Month	Milestone	Notes	RAGC
Feb-14	Tree felling of the first Phase of the Waterway	Commenced on 10th February completing 21st March 2014, contractor Legacy employed by RBWM direct.	G
Feb-14	Discharge of planning conditions		A
Feb-14	Detailed design	Progressing for completion March 2014 by Golder Ltd	A
Jun-14	Construction starts	Linked with Shanly development for Chapel Arches progressing invitation to tenders in the summer. Golders will be preparing the contract documentation.	A
			G
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Capital Monitoring

Cost Centre	Approved Budget	Committed	Remaining	Projected Outturn	RAGC
CE76	544,470	544,470			G
CL14 Tree Works)	65,000	65,000			G
TBA	2,100,000	2,100,000			A
Totals	2,709,470	2,709,470	0	0	G

Cabinet Report - Outcomes Monitoring

	1	2	3	4	RAGC
June Cabinet to obtain authority to Tender/Accept					A
					G
					G
					G
					G
					G
					G
					G
					G

Gateway Review Stage

	0	1	2	3	4
Oct-12		Nov-12	Feb-14	TBC	TBC

Combined Savings Summary 2013/2014

Directorate	RBWM Target Saving £'000	Savings Delivered to date £'000
Children Services	1722	1666
Adult & Communities	2719	1633
Corporate	1305	941
Operations	1356	1305
Total	7102	5545

Directorate	Risk Level	
	At Risk	Major Risk
Adult and Community Services	ST000038	
	ST000089	
	ST000095	
	ST000097	
		ST000098
		ST000099
Corporate	ST000101	
		ST000112
	ST000113	

Directorate	Unit	Project Code	Description of Saving / Premium	F50 Ref.	Business Owner	Status	2013/14 Estimated Savings: £'000	Savings Delivered to date: £'000	Comment: Savings Delivered	Comment: Savings Req. Delivered
		ST000046	Adult Social Care - Review the structure and delivery of social care assessments and support plans to improve the efficiencies of the pathway for service outcomes	ST	Seona Douglas, Nick Davies	GREEN	80		Pathways Performance and Price (PAPPA) project has been set up and launched. Work Groups first meeting by 30.6.13 and thereafter 2 x weekly to deliver the objectives and thus achieve savings. Projection track in July 2013. Update September 2013 - Agreed to: 1) OT service under one manager to be in place by October 2013. 2) Transfer of brokerage function for Home Care to Operational Commissioning Team by November 2013 3) Creation of a Single Point of Contact to be in place by January 2013; the project has been delayed due to the project manager leaving however work on track for delivery however in light of the integration of health and social care a review of the access point will be incorporated into the work being undertaken by the Operations Department. We will work towards an improved first contact in the interim which will be picked up via the PAPPA Group in Feb 2014.	
		ST000047	Adult Social Care - Review of Structure of all Social Care provider units for day & residential care in preparation for options for future commissioning of services.	ST	Seona Douglas, Nick Davies	GREEN	120		Preliminary work has started for a meeting on 25th June 2013 to ensure the set up and tasks are commenced ahead of this being a project that will be supported up by one of the new commissioning posts due to start August/September 2013. Work underway to look at Best Practice across the country. Update Sept 2013 Arrangements in place for Internal Project Management to create a Social Enterprise for the Weyles into Work and Day Services. Project Plan being implemented for delivery in 2014/15 however savings are on track from work already underway in the service.	
					Unit - Adult Social Care and Housing	Total	2110	1341		
				LE14	Kevin Mist	GREEN	200		Detailed Information in Key Corporate Projects Report	
		ST000049	Increase provision of profit generating activities in parks & Leisure centres, i.e. covered tennis courts, extend gym and increase swimming lessons.	LE18	Kevin Mist	GREEN	100		0 Gym extension at Windsor Leisure Centre (opened Jan 2013). Charters Leisure Centre extension of changing facilities (Summer 2013).	
		ST000050	Review Leisure Services car park charges	LE117	Kevin Mist	BLUE	20	20	Project Complete	
		ST000051	Charging - Cemetery Services	LE25	Kevin Mist	BLUE	5	5	Project Complete	
		ST000052	Leisure - replace external quality assurance schemes (Quest & Green Flag) with internal alternatives	ST	Kevin Mist	BLUE	8	8	Replacement Borough scheme in place	
		ST000053	Leisure - review staffing shifts in Leisure centres	ST	Kevin Mist	BLUE	69	69	Complete	
		ST000054	Leisure - Use S106 contribution towards the administration costs of schemes utilizing these funds	ST	Kevin Mist	BLUE	10	10	Complete	
		ST000089	Rehabilitate crèche. Nursery at Windsor Leisure Centre to increase Nursery places. This will reduce crèche places but avoids closure.	ST	Kevin Mist	AMBER	13		Advertising of recruitment not resolved issues. Reviewing staff hours	
					Unit - Leisure Services Parks Open Space and Cemeteries	Total	425	112		
		ST000055	Reduce provisions for Berkshire Record Office Joint Service	ST	Mark Taylor	BLUE	30	30	Budget reduced	
		ST000056	Review Container Library Service	ST	Mark Taylor	GREEN	10	0	Post being held vacant to offset savings temporarily.	Review concluded and Lead Member considering findings alongside Ward Members. Tender discussions with select list of six potential towing contractors indicate that only one is likely to bid. Procurement considering options.

Directorate	Unit	Project Code	Description of Saving / Pressure	Risk Ref.	Business Owner	Status	2013/14 F000 Savings	Savings Delivered to date F000	Comment Savings Delivered	Comment Savings Not Delivered
		ST000057	Convert Library Outreach team to trading activity/Shared Service	LBB3	Mark Taylor	GREEN	25	23	<ul style="list-style-type: none"> • Appointments delayed • SSC decision to recommend reduction of establishment requiring staff consultation over reshaping of team • Temp. Team Leader started 20/03/13 • Consultation on reshaping Team commenced late May but was delayed due to medium term sickness of one team member • Reshape conducted, appointments made to new roles and Team now operational • Several successful events happened, planned for delivery of just under the £25K target additional income, small compensatory saving in other areas of spend in place • Very successful second annual History Festival contributed to ensuring target will be met • Cancellation by national organisers of Poetry by Heart County Final & postponement of talk at District Library due to flooding has reduced likelihood of meeting target for year end • alternative options under consideration to pick up the £1.5K that was expected from the cancelled/postponed events. 	
		ST000058	Increase income generation at RBWM Museum	ST	Mark Taylor	BLUE	10	18	Currently above target. However autumn/winter quarters have previously been lower than spring/summer. Additional events planned in February & March.	
		ST000059	Reshape service delivery in libraries	ST	Mark Taylor	BLUE	44	44	Complete, both reviews now concluded and posts deleted or new ones filled. Teams expected to be operating at full strength by end of year.	
		ST000060	Use of capital funds to purchase Libraries Stock	ST	Mark Taylor	BLUE	65	65	Now concluded and new reduced teams in place.	
					Unit- Libraries, Information, Heritage & Arts Services	Total	184	180		
					Directorate Adult & Communities	Total	2719	1633		

Directorate	Unit	Project Code	Description of Saving / Pressure	FSR Ref.	Business Owner	Status	2013/14 £'000 Savings	Savings Delivered to date £'000	Comment Savings Delivered	Comment Savings Not Delivered
		ST000100	Planning Services - Resource saving to match anticipated income reduction from fee rate increase.	ST	Simon Hurrell, Gail Kenyon	BLUE	135	135	This target has effectively been delivered in full through over-achievement of the planning income target	
		ST000101	Property - Accommodation savings from Smarter Working programme	ST	Simon Hurrell, Gail Kenyon	AMBER	100		84 These are property-related savings as a consequence of the cessation of use of York Stream & St Lves Houses from 1 January 2014. £18k pressure reported in Budget Monitoring.	
		ST000102	Planning - Review structure in Building Services	ST	Simon Hurrell, Gail Kenyon	BLUE	40	40	This saving has been delivered through other efficiencies in the service.	
		ST000103	Property - Review structure in Property Services	ST	Simon Hurrell, Gail Kenyon	BLUE	45		45 The Planning and Property management team see opportunities for efficiency savings across the service.	
			Unit- Planning and Property Services			Total	430	304		
Corporate	Policy and Performance	ST000093	Conduct a review in Democratic Services	POL1	Andrew Elkington	BLUE	33	33	Review of Staffing completed New structure in place	
		ST000094	Conduct a review in the Strategy and Information Team	POL2	Naveed Mohammed	BLUE	30	30	Review now complete. The options forwarded were not deemed sufficiently viable/feasible for delivering the savings required. On this basis the savings target is being achieved through a realignment of the team structure. (Deletion of posts, redundancy)	
		ST000095	Reduce Tourism budget by £100k through an increased commercial approach	POL4	Julia White	AMBER	100		0 New website built and gone live. Commercial sales have been improved however the site did not go live until mid August so the advertising sales period in the current financial year was short by four months. New structure and pricing for services for industry partners are in place. Letters and rate cards have gone to 470 businesses so far and a second mailing will be done before the end of February. Take up so far is minimal. Sponsors are being sought but no major contribution has yet been secured. Discussions with LEGOLAND were not fruitful. They decided not to make a major contribution to the cost of the service and have instead decided to participate in some on-line marketing activities. This means their contribution will be £1500 rather than £15,000. Cost Saving Action plan in place and being monitored.	
		ST000096	Review the market for information services to schools and then either cease or charge free schools and academies	POL6	Naveed Mohammed	BLUE	10	10	Since last completing the tender severe weather and flooding has affected commercial activities with much lower footfall at the VIC than in previous years, attractions not able to operate and businesses focussing on their own problems rather than responding to advertising opportunities. The team's focus has been on business support and flood recovery plans rather than advertising sales. Full report on current situation attached.	
		ST000097	Bring together marketing, advertising functions in the communication and marketing team.	POL7	Ann Dackombe	AMBER	10	0	In principle agreement by CMT. Further work now needs to be undertaken to identify staff and possible consequences.	
Corporate	Technology & Change Delivery	ST000015	Sell Schools Support to Academies	ICT6	Rocco Labelarte	None	0	0	Replaced by ST000139.	
		ST000016	Sell GIS mapping services externally	ICT7	Rocco Labelarte	None	0	0	Replaced by ST000139	
		ST000087	Migrate ICT to a cloud-based delivery model, retaining existing applications	ICT2	Rocco Labelarte	GREEN	125		Funding approved for parts of the strategy in November 2013. Still awaiting approval for fixed telephony replacement and scanning software.	
		ST000088	Business Improvement - Reduce external training and support	ST	Rocco Labelarte	BLUE	10	10	Will be able to make the savings through vacancy management of the Business Improvement Team	
		ST000091	Create a Corporate Project Management Office from the current ICT project team.	BI1	Rocco Labelarte	BLUE	45	45	Will be able to make the savings through vacancy management of the Business Improvement team. Update 28/2: Presenting proposals to Leadership Group for 28th March. On target (vacancy mgmt 2.5 FTE released by 1st April)	

Decision Date	Report Title	Directorate	Officer	Defined Outcome	Target?	Outcome Date	Actual achieved (or predicted) outcome measure	Status (Key is at the bottom)	Q1 end Commentary
23/08/2012	Leisure Services Capital Projects Investment Appraisals	Adult & Community Services	Kevin Mist	Kidwells Skate park is floodlit and refurbished (Project 8)	All works are completed by summer 2013	All works completed by Summer 2013	Refurbishment/densation finished end of March	Light Green	Opened by Cliff Mills. Proving very popular with all ages and users.
23/08/2012	Leisure Services Capital Projects Investment Appraisals	Adult & Community Services	Kevin Mist	New play areas are opened at Aliens Field (Project 6)	Play area open by Sept 2013	01-Sep-13	Opened 31st March.	Light Green	A butterfly shaped play area, opened by Cliff Yong, at a public environmental open day
27/06/2013	Manor Green School, Maidenhead Determination of future use of Residential Building	Children's Services	Debbie Verly	For Option 3: (1) Continuation of current respite arrangement, (2) Feasibility study by November 2013.	(1) Respite continues as currently but increased preventative tendency (2) Study completed and implemented	01-Jan-14	(1) Respite services for families has continued to be offered on a case by case basis and all needs have been met (2) A feasibility study on fixed respite provision has not been needed as short term respite care is an integral part of the approved Foster Care Project which seeks to expand in house provision in a family setting	Light Green	Respite continues to be provided on a needs basis. The Foster Care Project is being implemented.
24/10/2013	Future use of the Chiltern Road Site	Children's Services	Ben Wright	Costed and evaluated options for the future use of the Chiltern Road site are presented to Cabinet for consideration in February 2014.	Suitable options are presented to Cabinet by February 2014.	01-Feb-14		Light Green	Report sent @ March Cabinet updating Members on progress. Cabinet will now consider this again in November 2014, following completion of the SEN review
23/02/2012	Corporate Scorecard Q3 2011/12	Corporate Services	Paul Johnson	Improve performance by meeting year-end targets	achieve targets against 50% on indicators	31-Mar-14	Delivered against 58% of targets with 19% of targets just short	Orange	The performance result will not change as this report is monitored every quarter
24/05/2012	Integrated Performance Monitoring Report (IPMR) Q4 2011/12	Corporate Services	Paul Johnson	Improve performance by meeting year-end targets	achieve targets against 60% on indicators	31-Mar-14	Targets achieved against 58% of the target and 19% just short	Orange	The performance result will not change as this report is monitored every quarter. The next report Q1 2012/13
23/08/2012	Integrated Performance Monitoring Report (IPMR) Q1 2012/13	Corporate Services	Paul Johnson	The Council is able to track performance against key priorities and ensure achievement against year-end targets	The IPMR provides accurate and timely data enabling Members and senior officers to effectively track performance against key priorities. As a result the Council achieves year-end targets against 60% of KPIs.	31-Mar-14	Target achieved - 56% on Target, 11% Just Short, and 33% Off Target.	Orange	Target achieved - 56% on Target, 11% Just Short, and 33% Off Target.
24/10/2012	Intensive Family Support Project - Six Month Progress Update	Children's Services	Simon McKenzie	70 of the 140 families to be engaged during the second year (2013/14) of the three year project	70 families are engaged during year 2	31-Mar-14	67 families have been worked with and 24 claims made.	Orange	The intensive Family Support Project has worked with 67 families
29/11/2012	Localisation of Council Tax Benefit - approval of local scheme	Corporate Services	Andrew Brooker	Council Tax Benefit Caseload falls as working age claimants return to work	Caseload reduced by 10% from current level of 3,251	31-Mar-14	21% reduction.	Dark Green	From March 13 level of 3882 working age cases level now down to 3054 (May 2014), a 21% reduction.
29/11/2012	Localisation of Council Tax Benefit - approval of local scheme	Corporate Services	Andrew Brooker	The cost of the Localised Scheme is contained within Council Tax System	Cost of Council Tax benefit falls below current £9.7m (inc preceptors share)	31-Mar-14	£4.66m at May 2014	Dark Green	At May 2014 the support provided through the Local Council Tax Scheme for both Working Age and Pensioners had fallen to £4.66m
13/12/2012	Schools Capital Programme 2013-14	Children's Services	Ann Pfeiffer	Programme delivered on time and within approved budget	Schemes delivered within timeframe agreed with school management and within available budget	31-Mar-14	School scheme target all met except for 3 lines	Light Green	Alexander kitchen adaptations - tenders too high Fire precautions works and roofing / windows programme delayed due to Building Services workload issues - schemes slipped into 14-15 programme.
13/12/2012	Council Tax Base 2013/14	Corporate Services	Richard Bunn	The effect of the council tax non-collection rate on the closing balance of the collection fund.	The non-collection rate is 2.6%. The collection fund is in balance.	31-Mar-14	Non collection rate was 2.3%	Green	
24/01/2013	NDR Tax Base 2013/14	Corporate Services	Richard Bunn	The NDR tax base is used to assess the level of business rate income the Council collects. The forecast used in the MTF is £36,280,646.	Income collected is as forecast £36,280,646. The collection fund is in balance for NDR.	31-Mar-14		N/A	Outcome pending close-down of the collection fund (by 9-5-2014)
07/02/2013	Budget 2013-14	Corporate Services	Richard Bunn	Services delivered within approved budget.	Budget balanced at year end with no unapproved use of reserves	31-Mar-14	Service budgets underspent by £238k	Green	